

**Feeding Lunches to Youth (FLY)**  
**Summer Job Description**  
Marion Methodist Church  
Marion, Iowa

Objective: To assist in the ministry of FLY by offering Church Outreach, Publicity Support, Volunteer Coordination, and Training and Supervision. This opportunity is perfect for somebody who is looking to gain experience in leadership, and managerial tasks of an organization while making a big impact in the community.

Compensation:

**Summer:** \$4375 salary for a 10-week total program completed sometime (as negotiated) between May 28 - August 22 (paid in three installments)

**Spring Break:** \$300 (If available to work that week)

Desired Personal Profile:

- Strong moral and ethical character, with a strong personal faith in Jesus Christ.
- Passion for the hurting, hungry, and hopeless.
- Understanding of the importance placed on Safe Sanctuary (Policy safeguarding minors).
- Ability to learn with and build relationships with a variety of people from many denominations.
- Leadership and Team building skills in working with volunteers.

Accountability: the FLY Intern reports to the Minister of Discipleship and Missions.

Responsibilities:

- Large Picture: Provide high-quality sack lunches through volunteer support.
- Empower the Mission: We see this project as a Mission to share the Hope of Jesus through service. Keeping the main mission at the forefront is essential.
- Volunteer Management: FLY is a volunteer-run program. Volunteers are needed to make the lunches, deliver lunches, clean up, and pick up supplies. This position recruits, trains, empowers, encourages volunteers, and works alongside them.
- Encourage Additional Church Involvement: Visit the neighboring churches in Marion for volunteer and financial support. Present FLY to them as a mission they can be a part of.
- Publish the Ministry to schools, mobile home sites, and community leaders to reach our target clients, students who receive free and/or reduced-price lunches during the school year.
- Record all information for HACAP and Grants
- Assist in Grant writing and Fundraising.
- Promote the ministry through media (TV/Newspaper) stories, and church communications.
- Provide your own transportation for delivering meals, purchasing/picking up supplies, etc. (we reimburse for mileage.)
- Meet regularly, at least weekly, with the Minister of Discipleship and Mission.